

Annexe 1

GENERAL FUND - 2011-12 Major Variations to Budget Outturn 2012

	July	August	September	November	December	January	February	March	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
	£	£	£	£	£	£	£	£	
Additional Expenditure									
Discretionary Rate Relief					7,000	7,000	7,000	7,000	— As approved during December
Miscellaneous Properties	12,200	12,200	14,200	14,200	14,200	14,200	14,200	14,200	— Business Rates and Gas Montrose House & East Street properties
Homelessness			33,000	33,000	33,000	33,000	33,000	10,000	▼ Anticipated overspend due to increased demand for support during the year
Museum of Farnham				12,500	12,500	12,500	12,500	12,500	— Target savings partially achieved in salaries
Recreational Open Space				15,000	15,000	15,000	15,000	15,000	— Net overspend on service
Car Parks						15,000	15,000	15,000	— Implementation costs of new charges
Building Control								42,171	▲ partial achievement of savings target
Reduced Income									
Building Control	30,000	30,000	30,000	40,000	40,000	55,000	55,000	58,267	▲ Under-recovery of costs. Allows for increase in fees from 1/10/11 (total £100,438 overspend from break-even budget target)
Planning	150,000	140,000	140,000	140,000	140,000	150,000	150,000	113,397	▼ Few larger applications received during year
Loss in Income									
Recreational Open Space			15,000	13,000	13,000	0	0	0	— Farnham Park golf course lease terminated but action planned to recover previously reported loss
Licensing			14,000	14,000	14,000	14,000	14,000	17,713	— Hackney carriage and car hire budget will not be achieved
Legal Expenses			27,000	27,000	27,000	20,000	20,000	14,592	— Under-achievement of income
Sub-Total	192,200	182,200	273,200	308,700	315,700	335,700	335,700	319,840	
Savings									
Other Planning Services						(24,500)	(24,500)	(24,500)	— Inquiry costs budget not spent
Waste Recycling	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	— Contract cost savings / improved disposal arrangements
Leisure Centres			(95,000)	(95,000)	(95,000)	(90,000)	(90,000)	(96,000)	— Savings on excess energy provision 2010/11
Cemeteries			(10,400)	(10,400)	(10,400)	(9,800)	(9,800)	(6,200)	— Net underspend based on current levels
Office Expenses			(17,700)	(17,800)	(17,800)	(17,800)	(17,800)	(17,800)	— Savings in telephones and reduced volumes of postage
Inflation Provision				(136,000)	(136,000)	(136,000)	(136,000)	(136,000)	— Unused provision
Training Budget								(18,000)	▲ unused budget at year-end
Internal Audit - contractor costs								(11,000)	▲ arising from handover to new contractor.
Careline								(80,741)	▲ Net savings on Careline budget achieved from reduced expenditure and extra income.

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Outturn 2012									
	July	August	September	November	December	January	February	March	Reason (Compared to previous monitoring report where figures have changed ▲ up, ▼ down, — no change)
Additional Income									
Licensing						(10,000)	(10,000)	0	▼ Additional income from Licensing income other, but some received in advance
Interest	(40,000)	(40,000)	(40,000)	(50,000)	(50,000)	(50,000)	(50,000)	(71,464)	▲ Additional Interest earned on Investments
Waste Recycling						(70,000)	(70,000)	(79,380)	— Extra income from paper
Homelessness Funding	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)	— Additional grant - notification after Budget Setting
Homelessness Funding								(10,000)	▲ transfer from local services repossession fund to cover extra expenditure.
Homelessness Funding								(5,000)	▲ Supporting People Grant
Car Parks	(45,000)	(40,000)	(35,000)	(80,000)	(100,000)	(110,000)	(110,000)	(118,731)	— Extra income
Land Charges	(60,000)	(75,000)	(93,000)	(125,000)	(140,000)	(140,000)	(140,000)	(151,834)	▲ Reflecting market conditions during year to date
Housing Benefits			20,000	30,000	30,000	30,000	30,000	(164,000)	▼ Reflects success of measures to reduce Benefit fraud.
Sub-Total	(195,000)	(205,000)	(341,100)	(534,200)	(569,200)	(678,100)	(678,100)	(1,040,650)	
Net Major Variations	(2,800)	(22,800)	(67,900)	(225,500)	(253,500)	(342,400)	(342,400)	(720,810)	These are the items detailed above.
Net Other Variations	2,640	2,640	16,840	20,310	20,310	18,930	18,930	45,350	The total of items of individually small amounts.
Staff Savings Target		(50,000)	(100,000)	(112,000)	(112,000)	(151,000)	(105,000)	(113,000)	▲
Star Chamber Contingency			(239,000)	(239,000)	(239,000)	(239,000)	(239,000)	(239,000)	
Overspend / (Underspend)	(£160)	(£70,160)	(£390,060)	(£556,190)	(£584,190)	(£713,470)	(£667,470)	(£1,027,460)	Savings before reinvesting as below
Contingency used for one-off spending			239,000	239,000	239,000	239,000	239,000	239,000	
To be used for one-off spending			150,000	150,000	150,000	150,000	150,000	150,000	used to purchase Recycling containers
Weyhill Appeal Costs				35,000	35,000	35,000	35,000	35,000	—
Recycling-additional Implementation Costs				38,500	38,500	38,500	38,500	49,908	—
Development Consultancy Project				61,500	61,500	61,500	61,500	86,020	—
Balance of Underspend			(£1,060)	(£32,190)	(£60,190)	(£189,470)	(£143,470)	(£467,532)	
					£60,000	£60,000	£60,000	£0	Provision for Key Site Appeal - not required

Annexe 2

HOUSING REVENUE ACCOUNT - 2011-12 Major Variations to Budget								
Outturn 2012								
	July	August	September	November	December	January	March	Reason
	£	£	£	£	£	£	£	
Additional Expenditure								
Home Loss/Decant costs	50,000	70,000	70,000	120,000	120,000	120,000	127,249	▲ Overspend as anticipated due to high number of decants at Wey Court House
Postage	6,000	6,000	6,000	6,000	6,000	6,000	6,068	— Impact of extra postage re PV panels and 1 extra mailing rent statements
Responsive Repairs and Voids			400,000	400,000	400,000	400,000	205,290	▼ High level of void activity throughout the year and increased responsive work due to new contract letting and mobilisation
Council Tax on empty properties			15,000	15,000	15,000	15,000	14,402	— Number of properties awaiting disposal.
Loss in Income								
Service Charges	6,500	8,300	8,300	12,000	12,000	12,000	18,326	▲ As anticipated due to voids at Wey Court House
Dwelling rents	34,000	29,000	25,000	25,000	25,000	25,000	60,107	▲ Several units of stock decommissioned after inclusion in the rent base for 2011-12 and affected by Wey Court House voids
Overspends	96,500	113,300	524,300	578,000	578,000	578,000	431,442	

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HOUSING REVENUE ACCOUNT - 2011-12 Major Variations to Budget								
Outturn 2012								
	July	August	September	November	December	January	March	Reason
	£	£	£	£	£	£	£	
Savings								
Cyclical Maintenance			(325,000)	(325,000)	(325,000)	(325,000)	(432,531)	▲ Delays in external decorations and associated work due to new contract letting and mobilisation
Management surveys			(75,000)	(75,000)	(75,000)	(75,000)	(60,026)	▼ Fewer EPCs needed, fewer asbestos surveys due to good database, boiler servicing post inspections reduced due to good contractor performance.
Community Safety			(25,000)	(25,000)	(25,000)	(25,000)	(34,085)	▲ No major projects this year. Underspend helps fund home loss compensation
Provision for bad debts			(25,000)	(25,000)	(25,000)	(25,000)	-	▼ Decided at year end it was prudent to set aside full budget amount to provision given level of HRA sundry debtors for rent and related costs
Cleaners' wages				(10,000)	(10,000)	(10,000)	(9,595)	— Efficiency savings after cleaning staff reduced by 1
Cesspool emptying				(10,000)	(10,000)	(10,000)	(12,756)	▲ Improvements carried out last year have reduced the level of service needed
Energy costs in Sheltered Accommodation				(30,000)	(30,000)	(30,000)	(56,519)	▲ Year-end position affected by increasing number of voids at Wey Court House throughout the year and voids at other sheltered sites.
Underspends	-	-	(450,000)	(500,000)	(500,000)	(500,000)	(605,512)	
Net Major Variations	£96,500	£113,300	£74,300	£78,000	£78,000	78,000	(174,070)	▲
Contract Procurement and self-financing consultancy							80,000	Supplementary estimates not used as expenditure met from underspends
Net Other Variations							2,079	Total of Movement on all other items
Staff savings over target		(70,000)	(70,000)	(113,563)	(113,563)	(77,343)	(74,631)	▼
Overspend/ (Underspend)	£96,500	£43,300	£4,300	(£35,563)	(£35,563)	£657	(£166,622)	

Revenue Budget Carry Forward Requests from 2011-12 to 2012-13

Service	Subject	Carry Forward Requested £	Justification
General Fund			
Democratic Representation	Binding 2010/11 & 2011/12 Meeting minutes	2,000	Council meeting year does not end until April so unable to bind 2011/12 reports until after then.
Internal Audit	Audit Plan work not completed	11,000	Audit plan 2011/2012 reports not completed by year end due to handover to new contractor
Grants to Community Organisations	Grant agreed to Voluntary Action South West Surrey	6,000	Executive 6/09/2011 agreed that £43,000 be earmarked for Grants to Community Organisations. £6,000 is unspent & will not be spent until 2012/2013
HR IT Project HR Training budget	Funding for HR secondment post Corporate Leadership and Coaching programme	7,200 18,000	Met from Organisational Development vacancy savings Met from underspend on training budget in 2011-12
Community Development	Funding Olympic Torch Relay expenditure Funding Jubilee related expenditure Voluntary organisations workshop	2,000 2,000 1,200	2012 is an exceptional year with the Olympic Torch Relay coming to Godalming in July and the Jubilee Celebrations taking place across the borough in June. Underspend of £32,000 in Comm Development is mainly as a result of staff savings. The 2012 Community Development budget has been allocated to fund specific grants & not really any scope to fund ad hoc projects such as the OTR, Jubilee celebrations or the voluntary organisations workshop
	GF Total:	£49,400	
	HRA Total:	£0	